BSB50207
Diploma of Business

Course Outline

This qualification reflects the role of individuals with substantial experience in a range of settings who are seeking to further develop their skills across a wide range of business functions.

This qualification is also suited to the needs of individuals with little or no vocational experience, but who possess sound theoretical business skills and knowledge that they would like to develop in order to create further educational and employment opportunities.

Unlock your potential career as a /an:

- Executive officer
- Program consultant
- Program coordinator

Course Structure:

This course consists of 8 elective units of competence. Students must successfully complete all units to gain their qualification.

Training delivery consists of formal structured training and assessment of the practical application of the theoretical knowledge acquired through the structure training over the duration of the training program.

Course Duration:

- Fulltime: 32 Weeks

Entry Requirements:

The requirements for this qualification are:

- Over 18 years old at the time of enrolment
- IELTS 6 / TOEFL 60 / PTE Academic 50 / CAE 52 / OET Pass / TOEFL PBT 550 or equivalent
- Students seeking admission must have completed year 12 or equivalent Australian qualifications in their country.
- A completed application form
- Identification Documents
- A photo ID

Preferred pathways:

For candidates considering this qualification include:

- After achieving the BSB40212 Certificate IV in Business or other relevant qualification/s
- After achieving this qualification candidates may choose to undertake studies at higher education such as Advanced Diploma of Management.

Delivery Methods:

The delivery method for this course is Classroom based (Face to Face).

Learning Support:

IIPD staff are readily available to help overseas students with their enquiries. IIPD staffs are available for consultation or advice on further studies and career development outside of class times at the request of students. Please discuss any concerns or special requirements with IIPD prior to enrolment so that learning support may be arranged.
Elective Units:

- BSBHRM506A Manage recruitment, selection and induction processes
- BSBWOR501B Manage personal work priorities and professional development
- BSBRSK501B Manage risk
- BSBMKG506B Plan market research
- BSBADM502B Manage meetings
- BSBLED502A Manage programs that promote personal effectiveness
- BSBHRM501B Manage human resources services
- BSBMKG501B Identify and evaluate marketing opportunities

Assessment:

Assessment is based on competency (the ability to demonstrate specific skills) and is undertaken through a combination which may consist of classroom observation, discussion, case studies, role plays & written assignments and the work place assessment.

Credit Transfer:

You may already have acquired some of the units of competency in this qualification. In order to claim a credit for these units IIPD must sight an original Statement of Attainment from the issuing registered training organisation.

Certification:

‘Diploma of Business’ will be issued on successful completion of the training program.

Students who do not complete all units may be eligible for a “Statement of Attainment” in partial completion of ‘Diploma of Business’ (BSB50207).

Qualification Pathways:

Students may wish to use competencies completed through this certificate to gain credits in higher educational courses.

Career Pathways:

There is an excellent range of career and employment opportunities for business students across the industry.

Fees and Costs:

Please see “IIPD Course fees and Charges” for more details or speak with one of our friendly staff member.

Visa Requirements:

See Department of Immigration and Border Protection website: www.immi.gov.au for more details on assessment level requirements for your country.

RTO Details:

TOID: 21122
CRICOS Provider: 02254F
CRICOS Course Code: 085188B

Seluna Pty Ltd T/As International Institute for Professional Development (IIPD)